

<b>Section 1: About your organisation.</b>	
Name of organisation:	
Contact name:	
Position in organisation	
Email address:	
Telephone no.:	
Website:	
Correspondence address: (including postcode)	
Organisation address (if different from above).	
What are the main activities of your organisation, including when was it set up, which community council area it covers, who benefits from your activities and recent project that have been undertaken.	
If applicable, what's your charity number?	
Does your organisation require membership? If so is it an open process?	
How many members does your organization have?  How many members does your management committee have?	

Section 2: The Project. (please expand sections if required)	
Project Title:	
Describe your project:	
<p>How will you do this? Do you need equipment? Volunteers? Planning Permission? Staff? Match Funding (if so from where?).</p>	
Who will lead the project and where will it take place?	

<b>Section 2: Your Project (cont'd).</b>	
<p>If you are looking to develop an asset, who owns it? If you don't own it, what agreements are in place regarding ownership, access or development?</p>	
<p>How have you identified a need for this project within your community</p> <p>Can you give examples of other successful community projects you have carried out?</p>	
<p>How will you ensure that the project will be financially sustainable and will have a lasting legacy?</p>	
<p>Have you evaluated the environmental impact of your project? How have you ensured the project will have a minimal carbon footprint?</p>	
<p>If your project is already running, please describe how it has been funded to date.</p>	
<p>What's the timeframe for your project? When does it start and finish?</p>	

**Section 3: Finance.**

<p>What’s the total cost of your project?          How much are you applying for from the Cour Community Fund?          How have you ensured value for money?</p>	
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<p>Will you be contributing any of your own funds to the project or undertaking local fundraising?           If so, please state how much and how these funds have been raised.           If not, please explain why.</p>	
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<p>If you are applying or have applied for other sources of funding for this project then list them here including the amount, whether or not it has been granted, and confirmation date of grant if it was successful. Remember this fund will only support up to 90% of the overall project costs.</p>	
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**Section 4: Referee, Bank Details and Application Sign Off**

<p>Please supply details of an independent referee.</p>	<p>Name:</p>  <p>Telephone number:</p>  <p>Email:</p>  <p>Relationship to Applicant Organisation:</p>
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<p>If your grant is successful, please specify the name of the account the grant will be made payable to along with the sort code and account number. Grants will not be made payable to an individual’s bank account (except in exceptional circumstances).</p>	<p><i>Account Name:</i></p> <p><i>Sort Code:</i></p> <p><i>Account: Number:</i></p> <p><i>Bank Name:</i></p>
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<p>By submitting this application form you certify that the information contained in this application is correct, and that you, the contact person listed in Section 1, are authorised to make the application on behalf of the above group. Decisions made by the grant giving committee are full and final.</p>	<p><i>Applicant:</i></p>
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Application	
We have provided contact details of an independent referee	
<b>I have included the following documents with my application:</b>	
A signed copy of the organisation’s governing documents	
The organisation’s latest annual accounts (audited or independently examined)	
For asset development please include any planning permissions, ownership titles, wayleaves, lease agreements, servitude rights etc	
I have attached additional supporting information with this application:	

A full set of criteria for the fund can be found at [www.ferncommunityfunds.com](http://www.ferncommunityfunds.com)

If you need help with this application, then please contact [contactus@ferncommunityfunds.com](mailto:contactus@ferncommunityfunds.com)

When completed please send your application via email to [contactus@ferncommunityfunds.com](mailto:contactus@ferncommunityfunds.com)

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